



Community Involvement Activities

Student's Name:	Date of Birth (YY/MM/DD):
School:	Principal:

*Activity Description	**Pre-Approved Signature	Organization/Location	Telephone #	Supervisor's Name & Signature	Date Completed	# of Hours

These activities must be completed outside regular instructional class time. Students may begin to earn hours the summer before they enter Grade 9.

*The placement **must not** replace someone who would normally be paid to do this type of work.

Activities **not identified on the School Board's list of Approved Activities **must obtain approval** from the Principal or designate **before starting** the activity.

***A supervisor **cannot** be a parent or a member of the immediate family such as grandparents, aunts or uncles.

Total Hours

Student Signature

Date

Parent/Guardian Signature

Date

PARENTS ARE RESPONSIBLE FOR MONITORING COMPLETION OF HOURS AND THE SAFETY OF THEIR CHILDREN

Liability Insurance Coverage

Students and parents are encouraged to purchase Student Accident Insurance which is available through the Board.

The Algoma District School Board expects that all community sponsors will provide students with appropriate instructions, put in place safety precautions, and train and supervise student volunteers.

Students, who are performing work for organizations or individuals under this program as approved by the principal, are protected by the School Board's liability insurance, while they are performing their required forty hours of community service. Community sponsors are also protected by the Board's liability insurance for claims that arise out of our students' volunteer activities for organizations.

Community sponsors or individuals will be responsible for ensuring that their liability insurance will protect them for their involvement in this program. As with other programs, the School Board's insurance does not provide coverage for the negligence of the community sponsors.

Community sponsors should be aware that, like job shadowing and other similar work-experience programs, students do not have accident insurance, or Workplace Safety Insurance coverage through the School Board.

For Office use only.

☐ Completion has been noted on student's record.

School Official Signature

Date

Eligible Activities

Where an event or activity does not clearly fall within the guidelines, the principal of the student's school has the discretion to approve or reject any activity or event that does not conform to the guiding principles and ethical standards for approved areas of involvement for students. The following list provides examples of activities that, if within the intent and spirit of the applicable guidelines and ethical standards, are suitable for completion of the community involvement requirement:

1. FUNDRAISING FOR NON-PROFIT ORGANIZATIONS
Includes canvassing, organization of walk-a-thons for community benefit; celebrity games, gift-wrapping, gala events, and sales for charitable purposes.
2. SPORTS/RECREATION FOR NON-PROFIT ORGANIZATIONS
Includes coaching, and helping to organize Special Olympics, track meets and summer games, or volunteering as a leisure buddy or pool assistant.
3. COMMUNITY EVENTS
Includes helping to organize winter carnivals, parades and summer fairs.
4. COMMUNITY PROJECTS
Includes participating in organized food drives; or support services for community groups such as 4H Clubs or community service clubs.
5. ENVIRONMENTAL PROJECTS
Includes participating in community clean up, flower/tree planting, recycling, and general beautification projects and activities.
6. VOLUNTEER WORK WITH SENIORS
Includes assisting in a seniors' residence, e.g. - serving snacks, helping with activities or portering, or participating in visiting and reading programs.
7. COMMITTEE WORK
Includes participation on advisory boards, neighbourhood associations and regional associations.
8. RELIGIOUS ACTIVITIES
Includes participation as a volunteer in programs for children, child minding, Sunday School assistance, special events and clerical tasks.
9. YOUTH PROGRAMS
Includes volunteer assistance with the operation of youth programs such as 4H, Scouts Canada, Girl Guides, Drop-in Centre activities, breakfast programs, March break programs, Leaders in Training, summer playground activities, and camps.
10. OFFICE /CLERICAL WORK FOR NON-PROFIT ORGANIZATIONS
Includes volunteer activity in reception, computer work and mailings for individuals or groups providing charitable or general community benefit.
11. WORK WITH ANIMALS
Includes volunteer involvement with animal care, horseback riding programs, or volunteer assistance at a local zoo or petting farm.
12. ARTS AND CULTURE
Includes volunteer organizational assistance at a gallery, performing arts production or program, or in a community library program.
13. ACTIVITIES FOR INDIVIDUALS
Includes any volunteer activity that assists someone who requires assistance with shopping, tutoring, light snow removal (no use of a snow blower), housekeeping, writing letters or transcribing, or involves hospital visitation, voluntary involvement with chronic care, or service as a volunteer reading buddy.
14. SCHOOL COMMUNITY SERVICE
May include service within the school community that provides benefit to others that takes place outside the regular school day. These activities must be approved at a local level by the school principal or designate in advance of the commencement of the activity.

Activities not identified on the School Board's list of Approved Activities must obtain approval from the Principal or designate before starting the activity. If completed without permission and permission is subsequently denied, the activity or event will not be counted toward the student's community involvement requirement.

Please note that a principal is not obligated to approve a project at the local level.

For further information including list of eligible and ineligible activities contact the following: www.adsb.on.ca

Mandatory Community Involvement

Activity Record



As stated in Ontario Schools, Kindergarten to Grade 12: Policy and Program Requirements, 2011 (OS), every student must complete a minimum of 40 hours of community involvement activities as part of the diploma requirements. The purpose of this requirement is to encourage students to develop an awareness and understanding of civic responsibility and of the role they can play and the contributions they can make in supporting and strengthening their communities. (OS: page 60)

Although this diploma requirement applies to students in Grades 9 to 12, students in Grade 8 are able to start accumulating community involvement hours in the summer before they enter Grade 9. (OS: page 60)

The Algoma District School Board welcomes the opportunity to acknowledge the contributions our students make in their communities.

PLAN

Students plan and select their community involvement activities in consultation with their parents and as part of the Individual Pathways Plan process. The activity must fall within the guiding principles the Board has established, and should be identified on the Board's list of examples.

CONFIRM

Students should confirm the details of the activity with the organizer who will be responsible for the activity.

DESCRIBE

Students must list the activity on this form. If the activity is not on the Board's list of examples, the student must get approval of their principal or school designate prior to the completion of the hours.

SUBMIT

Upon completion of the planned activity, student should have the supervisor of the activity print their name and sign in the designated area on the form.